



**MARCH 16th-18th, 2012**  
**Kitsap County Fairgrounds**  
 1200 NW Fairgrounds Rd, Bremerton , WA 98311



**Exhibitor Space Reservation Form**

Business Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_ & or Contact Person \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email: \_\_\_\_\_

**FEATURED PRODUCT(S) IN BOOTH - PLEASE BE SPECIFIC ABOUT ITEMS AND BRAND NAMES:**

**HOW TO RESERVE EXHIBITOR SPACE**

- ◆ Show management considers space reservation only tentative until the Exhibitor Space Reservation Form, Contract & Deposit are received.
- ◆ Complete this Exhibitor Space Reservation Form & Contract to be returned to the Home Builders Association of Kitsap County **on or before Friday, Dec. 2nd, 2011.**
- ◆ We accept cash, check and credit cards.
- ◆ **If making reservation after February 3rd, 2012 FULL PAYMENT IS DUE AT THAT TIME.**

**Exhibitor Space(s) Requested:** \_\_\_\_\_

A confirmation of your exhibit space (booth #) will be mailed to you in the Exhibitor’s Bulletin Packet

**Total Fee of Exhibitor Space(s)** \$ \_\_\_\_\_

**Less HBA of Kitsap County Membership Discount (10% of booth fee)** -\$ \_\_\_\_\_

**Less Multiple Space Discount (10% of booth fee)** -\$ \_\_\_\_\_

**NET EXHIBITOR SPACE FEE** \$ \_\_\_\_\_

**DEPOSIT FOR EXHIBITOR SPACE (50% of Net Exhibitor Space Cost)** -\$ \_\_\_\_\_

*Due with Reservation form on or before Friday, December 2nd, 2011.*

**BALANCE DUE-ON OR BEFORE FEBRUARY 3RD, 2012** \$ \_\_\_\_\_

*Show management will furnish each booth space with: 8’ high back curtain & 3’ high side curtains (except for End-Cap booths) and 20amps/110volt electrical outlet. Orders for: tables, chairs, electrical specifications, signage, Exhibitor badges are placed on the Exhibitor Order Form which will be mailed at a later date.*

**Make your check payable to:** Home Builders Association of Kitsap County  
 5251 Auto Center Way~Bremerton, WA 98312  
 (360) 479-5778~(800) 200-5778~FAX (360) 479-0313  
 Email: HBAevents@kitsaphba.com

# **2012 Peninsula HOME & GARDEN EXPO Committee**

**Ardi Villiard, Heritage Builders NW, Inc.~Chair**

Teresa Osinski-HBA Executive Vice President~~Toni Probert, Event & Expo Director

Stephanie Buhrman-Administrative Coordinator

*Shawnee Spencer, Alaska USA Mortgage Co.*

*Mike Stevens, Kitsap Sun*

*Mike Talpi, Wave Broadband*

*Jim Ullrich, Wild Birds Unlimited*

*Dave Revis, Olympic Wiring*

*Alyssa Rodriguez, Servpro of Kitsap County*

*Wayne Keffer, CGR, CAPS, 2012 HBA President*

*TJ Erickson, Kitsap Sun*

*Stacie Cooper, Kitsap Sun*

*Justin Harrel, Wave Broadband*

*Donald Nelson, Habitat for Humanity*

*Tom Taylor, Costco Wholesale*

## **Dates and Deadlines for Reservations**

### **HOME & GARDEN EXPO DATES: MARCH 16TH-18TH, 2012**

- ◆ Deadline for returning Exhibitor's guaranteed same space & opportunity to submit change requests: **FRIDAY, DEC. 2ND, 2011**
- ◆ All NEW Exhibitors space reservations accepted on a first come, first, served basis: **TUESDAY, JAN. 3, 2012**
- ◆ Deadline for refund of Exhibitor space deposits: **TUESDAY, JAN. 31ST, 2012**
- ◆ All Exhibitors final payment due: **FRIDAY, FEB. 3RD, 2012**

**Any Exhibitor reservations made after FRIDAY, FEBRUARY 3RD, 2012 must include full payment once booth space is confirmed.**

**“NEW FOR 2012”**

**“NO SET-UP ON WEDNESDAY, MARCH 14TH”**

## **Set-Up & Tear-Down Times & Dates**

### **Set-Up**

Thursday, March 15~~8AM-8PM

Friday, March 16~~~~8AM-NOON

### **Tear-Down**

Sunday, March 18~~6PM-9PM

Monday, March 19~~8AM-4PM

### **EXPO HOURS:**

Friday, March 16~2PM-8PM

Saturday, March 17~10AM-7PM

Sunday, March 18~10AM-6PM

*All Tear-Down & removal of displays must take place by 4:00pm on Monday, March 19th. All Exhibitor's property left in any buildings or outside area after 4:00pm will be removed & stored at Exhibitor's expense.*

If you have any special requirements or requests, contact the show management at the HBA office  
(360)479-5778 or hbaevents@kitsaphba.com